

East Sussex Procurement Hub

2014 / 15 Work Programme (draft v2)

"From April 2013 to March 2014 Hub activities have generated over £5.5million in savings, revenue and efficiencies through collaborative procurement across East Sussex Councils. The 2014/15 programme seeks to achieve a further £2million across the partner organisations whilst supporting individual procurements through the shared service and creating commercial best practice in procurement and contract management in Hastings, Rother and Wealden"



Title	Councils	Value p.a.	Start Date for scope	Award Date	Contract Start	Notes on progress and outcome
Banking & Merchant Services	All	£250,000	Feb-14	Jul-14	Oct-14	OJEU Notice Issued 17/03
Council Tax Daily and Annual Billing	All	£115,000	Apr-14	Nov-14	Dec-14	
Payment Services	HB, WD, RD	£100,000	Mar-14	Apr-14	Apr-14	
Empty Homes Review 2014-17	All inc ESCC	£135,000	Jan-14	Feb-14	Mar-14	Agreements currently in place for WDC and RDC, EBC and LDC to follow
Tenancy Verification	EB, LD, WD	risk / reward service	May / June 2014		Oct-14	
Offsite Storage / Electronic Storage	All inc ESCC	£50,000	Apr-14	Jul-14	Sep-14	
Electoral Registration	All	£65,000	Apr 14 & Jan 15			
Stationery & Furniture	All inc ESCC	£100,000	Jun-14	Dec-14	Jan-15	
E-tendering	All	£10,000 - £20,000	Apr-14	tbc	tbc	
Mobile Phones	All	c. £200,000	Jun / Jul 14	Dec-14		
Housing Adaptations	HB, RD (others tbc)	£115,000	Jul-14	Jan-15	Apr-15	
Advertising Revenue Streams	All inc ESCC	% share of revenue to be determined by competition	Jun-14		Jan-15	
Treasury Management	All inc ESCC	£100,000	Jun-14	tbc	Apr-15	
Emergency response and winter contingency equipment	All	£30,000	Apr-14	Oct-14	Nov-14	
Royal Mail Postage	All	£250,000	Apr-14			
EU procurement reform	All	n/a	May-14		Jan-15	
Understand the Buyer Event - 2nd Annual Event	All	n/a	Apr / May / June 2014			
Shared Service						
Hastings Castle Improvements - Design	HB	£180,000	Feb-14	Jun / Jul 2014	Jul-14	OJEU and PQQ issued for Stage 1
CCTV upgrade and maintenance	HB	c£300,000	Feb-14		Jul-14	

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Welfare Funerals	HB & WD	c£30,000 pa	Jan-14	Mar-14	Apr-14	Contract Awarded 21/03/14
Cash Collection	HB	c£50,000 pa	Sep-14	Jan-15	Mar-15	
Consultancy and Professional Services	HB, RD, WD	tbc c£500,000	May-14	Dec-14	Jan-15	
Legal Services framework	HB, RD, WD	£1,400,000	Jan-15		Apr-16	
Pest Control	WD	£38,000	?	?	?	
Tourist Information	RD	£30,000	Apr-14	Oct-14	Apr-15	
Air conditioning maintenance	HB, RD					
Advertising and Public Notices	HB, RD	c. £75,000	Mar / Apr 14	Summer 14	Oct-14	
Minor Works	HB (tbc)	c. £380,000	Jun-14	Feb-15	Apr-15	
Bailiff Services	HB, RD		Feb-14	Apr-14	tbc	
Out of Hours Emergency Calls	HB, RD, WD	£50,000	Apr-14	Sep-14	Jan-14	
Veterinary Services	WD, RD	£3,500	Sep-14	Jan-15	Mar-15	
Taxi Licensing	WD, RD	£20,000	Apr-14	?	?	
Leisure Centre Management	RD		May-14			
Environmental Health Software	RD, WD	£45,000	Mar-14	?	?	
Business Training (EH)	RD, WD	£10,000	Mar-14	Summer 14	Sep-14	
Joint IT Projects (inc Telephony Network, Citrix or Laptop/Mobile Solutions)	RD, WD	£250,000	Apr-14	?		
Hastings Castle Improvements - Works	HB	£2,000,000	Dec-14	Apr-14	Jun-14	
White Rock Sound Equipment	HB	£60,000	Mar-14	May-14	Jun-14	PQQ issued 06/03/14
One Account	RD	£50,000	tbc	tbc	tbc	